

**London Borough of Havering
Community Representative Role Profile**

Job Title: Community Representative	Directorate: Housing Services
Service/Section: Community Engagement	Date last updated: February 2017

Main Purpose of the Job/Key Objectives:

- Work in partnership with residents in your area to promote community engagement, economic and environmental improvement in Havering in line with community priorities.
- Being an approachable figure that is not a council official to residents and highlight potential environment, disrepair or anti-social behaviour (ASB) issues in your area.
- To actively engage with relevant Housing Services Officers to report any repair or health and safety issues.
- Act as a spokesperson for your community, liaising with residents about their views and ideas.
- Attend Community Representative Meetings to share any outstanding issues and to be updated on any events and activities that could be ongoing in the area.

Role Context:

1. This post is an ongoing position for as long as you wish to remain in it. However a strong commitment to your community is vital.
2. The post holder will have no direct report but should raise any issues with the Community Engagement Officer responsible for the Community Representative Programme.